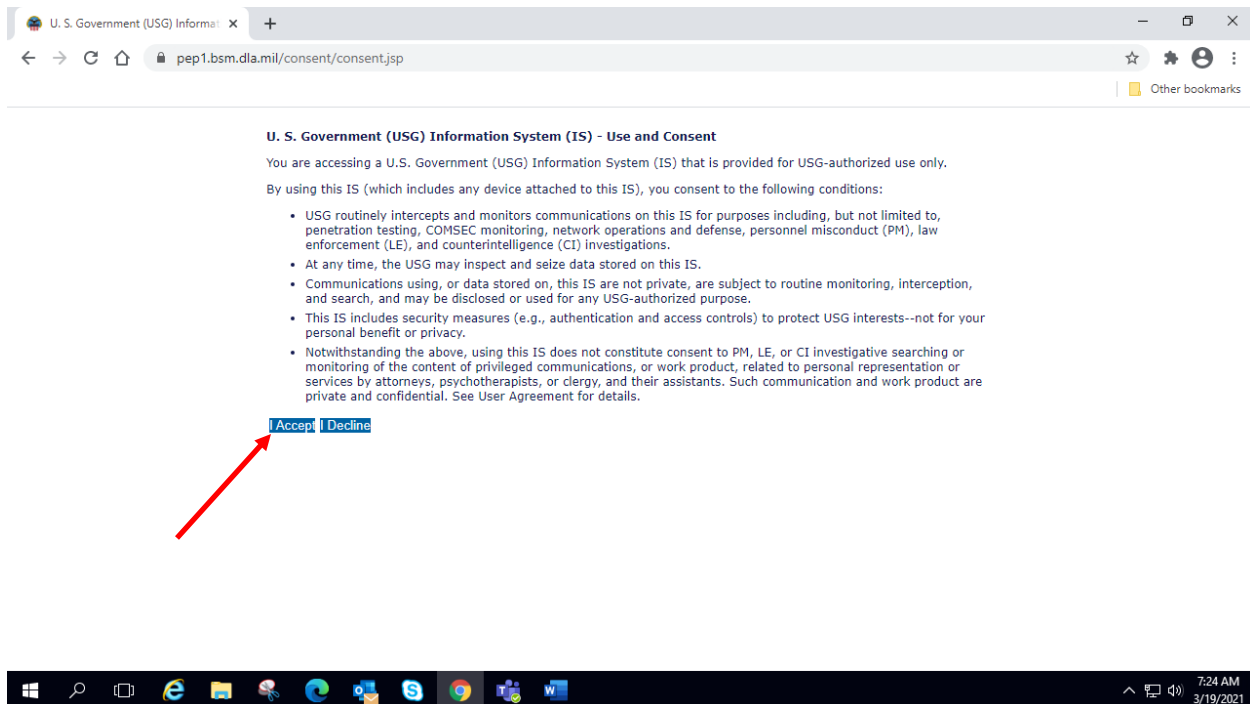


# HMMS Generator Guide

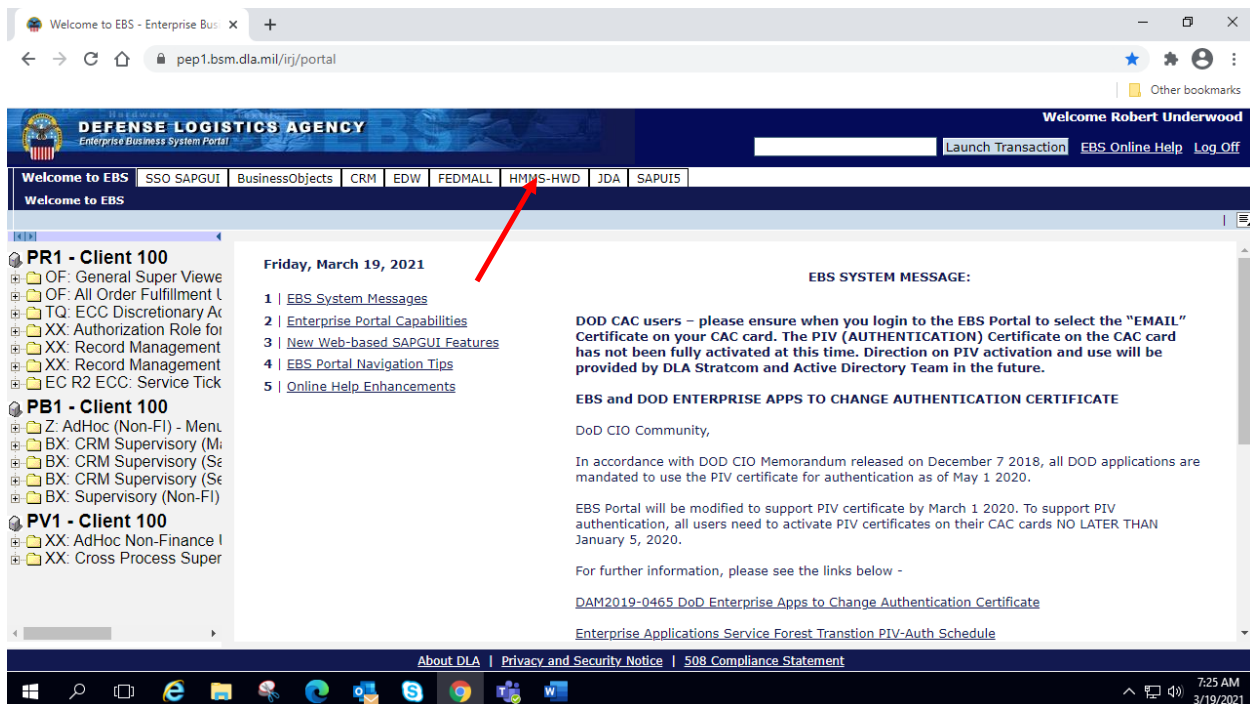
May 2023

# Log into HMMS Thru EBS Portal

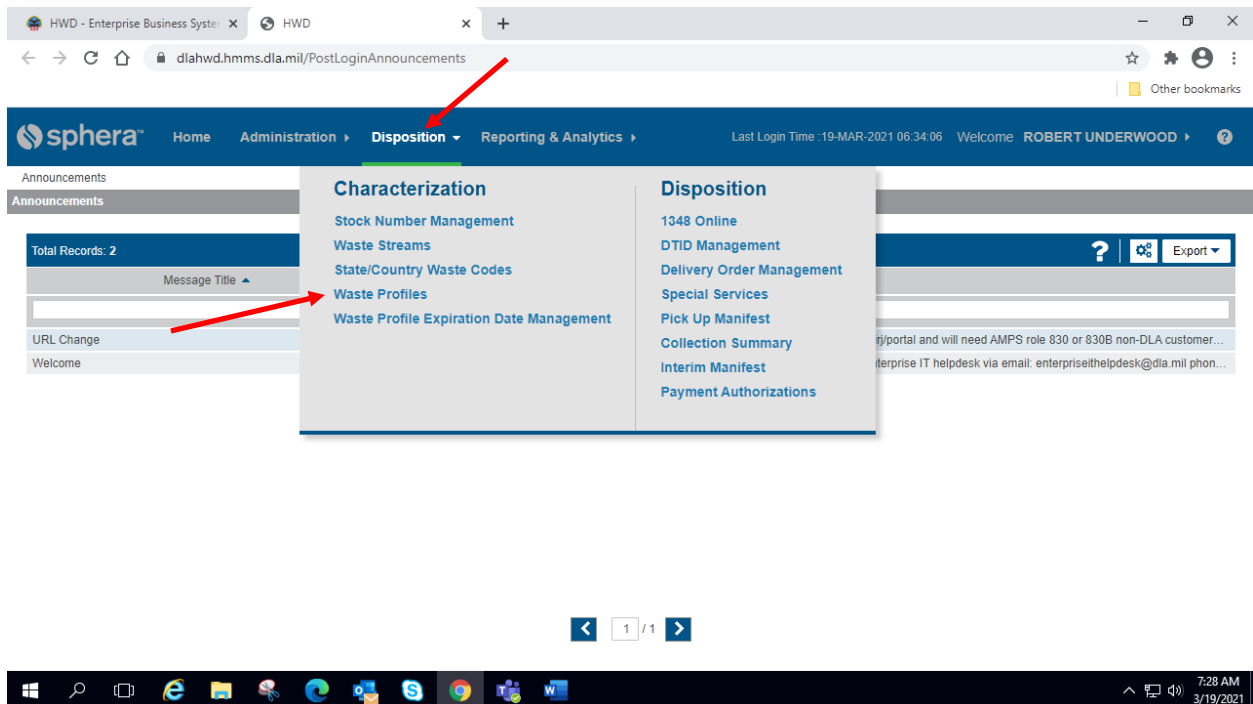
Web site for Production: <https://businessportal.dla.mil>



Click on ACCEPT



Click on the HMMS-HWD TAB



Click on DISPOSTION to get the Drop Down.

## Input HWPS

- 1) From the top menu, select Disposition, then under characterization, select “Waste Profiles”



- 2) On the waste profile screen, click on the “+” in the upper right hand corner to create a new waste profile sheet.

sphera™ Home Administration Disposition Reporting & Analytics Welcome RANDY SMITH

Disposition | Characterization | Waste Profiles

Waste Profiles Search By Search Expanded

Total Records: 0

Profile DoDAAC	Generator EPA/HWD ID	Profile Number	Name of Waste	Waste Type	End Date
					DD-MMM-YYYY

Note: Most HWPS information is considered “optional”. That is because HWPS are for a wide variety of wastes, including (but not limited to) RCRA, non-RCRA, non-regulated, OCONUS, universal wastes and PCBs. There must be enough information on the HWPS to properly identify the waste for disposal, based on the technical knowledge of the HW COR. Example: A flammable liquid HWPS must contain the flash point and other data elements (BTU value, water content, high/low TOCs, etc) associated with flammable liquids.

***Disclaimer: This training is designed to teach students how to load hazardous waste information into HMMS-HWD for proper processing of the hazardous waste. This training is NOT designed to teach 29 CFR, 40 CFR, 49 CFR, ADR, IMDG nor DOD 4160.21.***

- 3) Generator Information section: Enter the profile DODAAC and the EPA ID number. Generator Description information will load.

Disposition | Characterization | Waste Profiles

New Waste profile

Profile Information

Generator Information

Profile DODAAC\*: N69450

Generator EPAHWID\*: TX7170022787

Generator Description: COMMANDING OFFICER

Address 1: X

Address 2: CORPUS CHRISTI

Country: USA

State/Province: TX

Postal Code: 784195000

City:

County:

Technical Contact: Joe Generator

Technical Contact Phone: 123-456-7890

Profile Information

Profile Nr\*: MEDP-0001

Start Date: 02-Apr-2019

End Date: 02-Apr-2020

Recertification Comments:

Name of Waste\*: Methyl Ethyl Death Peroxide

Process Source Code:

Process generating Waste:

- 4) Profile Information section: Enter information required to properly identify the waste for disposal. Items identified in RED are REQUIRED ENTRIES

**Note:** Fields should be populated left to right, then down to the next row. Many fields have dropdown lists that can populate more than one field as you enter the data. As you type in the field, the list of dropdowns narrows until the one you want can be selected.

Technical Contact Title: EPS

Profile Information

Profile Nr\*: MEDP-0001

Start Date: 02-Apr-2019

End Date: 02-Apr-2020

Recertification Comments:

Name of Waste\*: Methyl Ethyl Death Peroxide

Process Source Code: G04

Process generating Waste: Etching (using caustics or other methods to remove layers or partial layers)

Demil Code:

State Waste Number:

Project Annual Volume Unit:

Basis of Knowledge Comment:

Certify Date: DD-MMM-YYYY

Waste Restricted from Land Disposal: Select One

Waste Meets Application Treatment Standards: Select One

Marine Pollutant: Select One

Waste Type:

Waste Stream:

Value	Description
HM	Hazardous Material
HW	Hazardous Waste
MS	Management Services
NR	Non-RCRA Regulated Waste
PH	PCB/RCRA Hazardous Waste
PW	PCB Waste
RE	Recycle
UW	Universal Waste

Project Annual Volume:

Mode of Collection:

Basis of Knowledge:

Certified By Name:

Dioxin Listed Waste:

Exemption has been granted: Select One

Treatment Standard Ref:

- 5) Department of Transportation section: Enter information required to properly transport the waste for disposal.

Basis of Knowledge: B	Basis of Knowledge Comment: Old as dirt
Certified By Name: Joe Chemist	Certify Date: 02-Apr-2019
Dioxin Listed Waste: No	Waste Restricted from Land Disposal: Yes
Exemption has been granted: No	Waste Meets Application Treatment Standards: No
Treatment Standard Ref:	Marine Pollutant: Yes

---

**DOT Shipping Description**

UN/NA ID Nr: UN3105	
Proper Shipping Name: ORGANIC PEROXIDE TYPE D, LIQUID	
Hazard Class: 5.2	Sub Haz 1:
Sub Haz 2:	Package Group: II
ERG Guide Nr: 145	ERG Edition Year: 2016
Special Handling Instruction: RUN	N.O.S. Description 1:
N.O.S. Description 2:	Hazardous Material: Yes
RQ Indicator: Yes	RQ(LBS): 10
RQ Description: Methyl Ethyl Death Peroxi	

- 6) RCRA characteristics section: Enter the characteristics of the HW, if required.

N.O.S. Description 2:	Hazardous Material: Select One
RQ Indicator: Yes	RQ(LBS): 10
RQ Description: Methyl Ethyl Death Peroxi	

---

**RCRA Characteristics**

Physical State: L	Treatment Group: N
Ignitable: Yes	FlashPoint(F): 15
Corrosive: Yes	Corrodes Steel: Yes
pH: 1.5	Water Reactive: Yes
Reactive: Yes	Cyanide Reactive: Select One
Sulfide Reactive: Select One	Total Organic Content: H
Toxic: Yes	RCRA Requirement:
BTU/LB: 5000	
Other Comments:	
Additional RCRA Requirement:	

- 7) Material characteristics section: Enter material characteristics, if needed for identification of waste.

<b>Material Characterization</b>	
Color: Black	Density: 8
Ash Content:	Total Solids:
Total Solids Units:	Layering: Single Phase

Default Biennial Information

- 8) RCRA biennial report information section: Enter biennial report information if you require DLA Disposition Services provide RCRA biennial information.

- 9) Scroll up to the top of the page and select the save icon in the upper right hand corner. On the left, a confirmation message stating “Created Successfully” will appear. If an error message appears, those errors will need to be corrected. Once HWPS is created successfully additional data tabs for the HWPS will appear on the left.

- 10) EPA waste code tab: If there are EPA waste codes, select the EPA waste code tab on the left. Select the “+” button to add EPA waste codes.

Type the first waste code associated with the waste in the pop up menu, then hit “Save”. Repeat until all waste codes are identified.

....all waste codes associated with this HWPS have been added.

Disposition | Characterization | Waste Profiles

Edit Waste Profile- MEDP-0001

Profile Info...  
EPA Waste...  
State/Coun...  
Material Co...  
File Attach...

Saved successfully

Total Records: 4

	EPA Code *	Description	Range Low	Range High	Unit
<input type="checkbox"/>	D001	Ignitability			Select one
<input type="checkbox"/>	D002	Corrosivity			Select one
<input type="checkbox"/>	D003	Reactivity			Select one
<input type="checkbox"/>	F005	The following spent (L/T) non-halogenated solvents: Toluene, methyl e...			Select one

11) State/Country Codes tab: If there are Country Waste Codes, select the State/Country Codes tab on the left. Select the “+” button to add the Country Waste Codes.

Disposition | Characterization | Waste Profiles

Edit Waste Profile- 12361223402

Profile Info...  
EPA Waste...  
State/Coun...  
Material Co...  
File Attach...

Total Records: 0

	State/Country Waste Code *	Restricted	Country	CONUS State	Description	Verified

Available State/Country waste codes will show up on a list. Begin typing the description or the waste code in their corresponding fields (see pictures below) to narrow the list. Select the correct waste code (make sure a check mark is shown in the box on the left side of the pop up menu), then click on the “Action Menu” button above and click on “Add”

Disposition | Characterization | Waste Profiles

Add State Waste Codes

Action Menu 1 Total Records: 4

	State/Country Waste Code *	Description	Country	CONUS State	Verified
<input type="checkbox"/>		halo			
<input checked="" type="checkbox"/>	0003409H	HAZARDOUS OTHER NON-HALOGENAT	USA	TX	Y
<input type="checkbox"/>	211	Halogenated solvents (chloroform, methyl c	USA	CA	Y
<input type="checkbox"/>	341	Organic liquids (nonsolvents) with halogens	USA	CA	Y
<input type="checkbox"/>	351	Organic solids with halogens	USA	CA	Y

Add State Waste Codes

Action Menu 2 Total Records: 1

	State/Country Waste Code *	Description	Country	CONUS State	Verified
<input type="checkbox"/>	060205				
<input checked="" type="checkbox"/>	060205	EU 060205	GBR		Y



State/Country Waste code will then be added to HWPS. Click on the “+” again and repeat the steps above to add additional State/Country Waste Codes.

Disposition | Characterization | Waste Profiles  
 Edit Waste Profile: FH5612-N1400  
 Return to Search

Total Records: 1

Save successfully

State/Country Waste Code *	Restricted	Country	CONUS State	Description	Verified
060205	N	GBR		EU 060205	Y

- 12) Material Constituents tab: Select the “+” button to add a material constituent. Enter the name of the constituent, the range of concentration in the waste, the Chemical Abstract Serial (CAS) number, if known, and whether the constituent is a RCRA underlying hazardous constituent. Select the save button and repeat until all hazardous constituents are identified.

Add New Record

Constituent Name \*: MEDP

Concentration: 95%

Range:

CAS:

UHC: No

Save Close

- 13) File Attachments tab: Upload associated documents to the HWPS here (lab analysis, SDS, etc...). Load the attachment by selecting the “+” in the upper right hand corner. After opening and choosing the file, input comments about the file and select the “save” button.

sphera Home Administration Disposition Reporting & Analytics

Disposition | Characterization | Waste Profiles  
 Edit Waste Profile: MEDP-0001

Total Records: 0

Add New Record

Select File: Choose File Save Close

Choose File to Upload

This PC > Documents > Downloads

Name	Date modified	Type	Size
HMMS-HWD Training registration guide	3/28/2019 12:47 PM	Microsoft PowerP...	499 KB
Register step 5	3/28/2019 12:47 PM	JPG File	62 KB
Register step 4	3/28/2019 12:18 PM	JPG File	100 KB
Register step 3	3/28/2019 12:16 PM	JPG File	49 KB
Register step 2	3/28/2019 12:14 PM	JPG File	89 KB
Register step 1	3/28/2019 12:12 PM	JPG File	64 KB
QMF error device disposed	3/27/2019 2:41 PM	JPG File	49 KB
8348W001 NDR part 2 etc and on and on	3/27/2019 10:48 AM	JPG File	50 KB
8348W001 NDR	3/27/2019 10:46 AM	JPG File	65 KB
Solids-misc	3/27/2019 10:44 AM	Adobe Acrobat D...	8 KB
CAUSTIC LIQUID-HCL HMMS Test	3/27/2019 9:50 AM	Adobe Acrobat D...	6 KB
9016W001 1348	3/27/2019 9:46 AM	Adobe Acrobat D...	168 KB
9016W001 NDR	3/27/2019 9:45 AM	JPG File	26 KB

File name: CAUSTIC LIQUID-HCL HMMS Test All Files (\*.\*) Open

- 14) Saving the HWPS: When complete, select the Profile Information tab and select the “save” button in the upper right hand corner. Message “Saved Successfully” will appear.

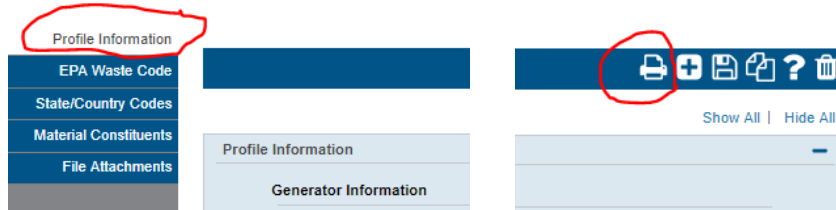
The screenshot shows a web application interface. At the top, there is a navigation bar with tabs: 'Disposition | Characterization | Waste Profiles'. Below this, a sub-header reads 'Waste Profile- MEDP-0001'. A red arrow points to the 'Profile Information' tab. A blue banner across the top of the main content area displays the message 'Saved successfully'. Below the banner, a table is shown with the following structure:

Total Records: 1		Doc Link		Date Added	Attachment Comments
				DD-MMM-YYYY	
	\home11.dir.ad.dla.mil\home\9d3380\My Documents\Downloads\CAUSTIC LIQUID-HCL HMMS Test.pdf		02-APR-2019		Lab analysis

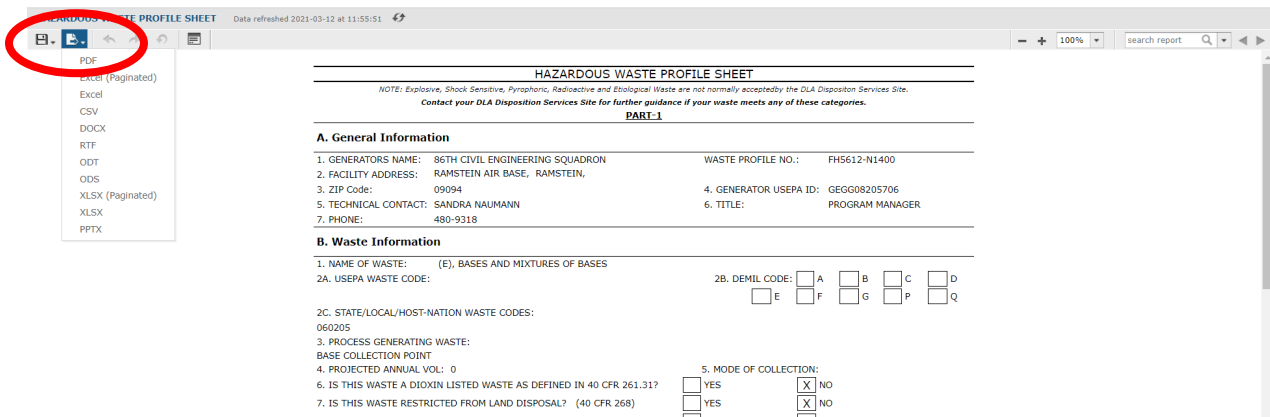
In the upper right corner of the interface, there is a toolbar containing icons for adding, saving, deleting, and exporting. The 'save' icon (a floppy disk) is circled in red.

## PRINTING THE HWPS

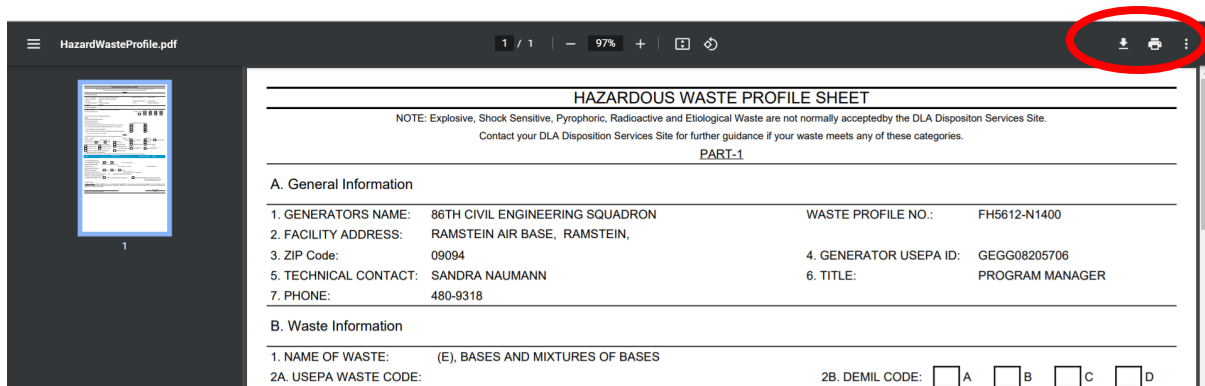
- 1) From the Profile Information Field, click on the printer icon in the upper right hand corner.



- 2) A new window will open with Jaspersoft. The HWPS will populate automatically. Select the Export icon in the upper left hand corner, and select the file type you want to export your HWPS as.



- 3) A new window will open with the profile in the format you selected to export it in. From this new window you can print the file by clicking on the printer icon in the upper right-hand corner. You can also download/save a copy by clicking on the download icon in the upper right-hand corner.



## 1348 Online Create New DTID

Note: Clicking some fields reveal dropdowns to select from. Complete the form from left to right and top to bottom; some selections constrain later fields on the form. Turn in type can be HW or SS, your selection will change the mandatory fields on the form.

- 1) Navigate to the Disposition menu, and select 1348 Online from the dropdown.

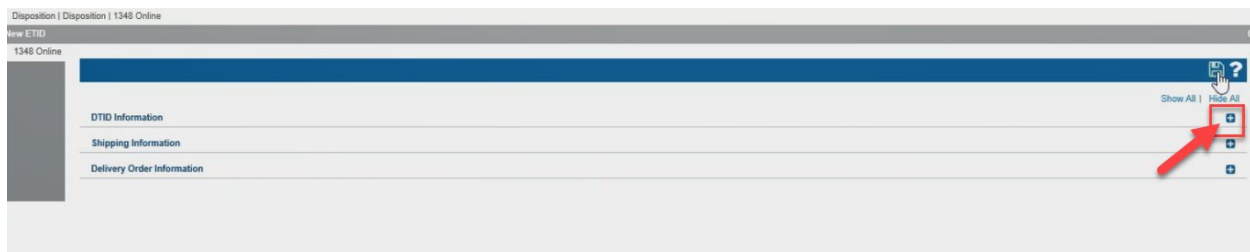


- 2) Click the plus icon in the top right to create a new record.

The screenshot shows the '1348 Online' table in a web application. The table has 14 columns: Profile DoDAAC, DTID, Waste Profile Nr, Pickup DoDAAC, Status, Receipt Dt, Disposition Site, Turn In Type, FSC, NIN/LIN, Item Name, Contract Nr, HIN, and RIP. A red arrow points to the 'Add' button in the top right corner of the table.

Profile DoDAAC	DTID	Waste Profile Nr	Pickup DoDAAC	Status	Receipt Dt	Disposition Site	Turn In Type	FSC	NIN/LIN	Item Name	Contract Nr	HIN	RIP
ZYTMGX	BR-001		ZYTMGX	Submitted		DLA DS ANCHORA...	SS	1305	DSAMMOSML	LEAD BULLET...	846CRCD	6311RP	A
abw123	ABWTEST5434...	ABW234	ZYTCU6	Submitted		DLA DS FAIRBANKS	HW	8010	DSAEPAIN	AEROSOL PAINT	SP450007D0010	632300	test
FB2027	FB202782550020	10001220503	M02212	In Process		DLA DS ANNISTON	HW	8010	000453478	PAINT LATEX	SP450007D0008	637800	
FB2027	SZ35473208A001	12621314001	W0251U	Submitted		DLA DS SAN ANTO...	HW	0000	000000002	Mercury	SP450015D0024	990100	
FB2027	FB20272550023	12551306802	SZP199	Submitted		DLA DS CORPUS...	HW	2815	001344986	ENGINE DIESEL	SP450007D0012	635600	
FB2027	FB2027002550...	10001226801	SKG041	Submitted		DLA DS BARSTOW	HW	1005	000039543	PARTS KIT TR...	SP450011D0005	083200	
FB2027	FB2027002550...	10001221402	SKG041	Submitted		DLA DS GROTON	HW	1005	000039543	PARTS KIT TR...	SP450007D0013	082400	

- 3) All sections can be expanded and collapsed using the plus and minus buttons at the side of the page.



4) All fields in red with an asterisk are mandatory fields.

Disposition Site\*:  DTID\*:  Status:   
Turn in Type\*:  Receipt in Place\*: Yes   
FSC\*:  LIIN/NIIN\*:  CDCR cert Req: Select One   
Profile DoDAAC\*:  Waste Profile Nr.:  Create Profile   
Issued Qty\*:  SDS Nr.:  Item Name:   
HCC:  DEMIL Code:  Unit of Issue:   
Acquisition Unit Price\*: \$   
Supply Cond Cd\*:   
Item Description 1:   
Item Description 2:

5) Select your Turn-In Site.

Turn in Type\*:   
Code Description  
RC01 DLA DS SAN ANTONIO

6) Continue to enter information. FSC selection will affect the options in the LIIN/NIIN dropdown. Select a LIIN/NIIN.

Disposition Site\*: RC05 DTID\*: FH20279035RR01  
Turn in Type\*: HW Receipt in Place\*: Yes   
FSC\*: 6810 LIIN/NIIN\*: DSHEPAVAC  
Profile DoDAAC\*: FH2027 Waste Profile Nr\*: MP-F01   
Issued Qty\*:  SDS Nr\*:  Profile Number  
HCC: V1 DEMIL Code:  MP-F01  
Item Description 1:

7) You can see that the LIIN/NIIN selection will cause grey fields to populate themselves. Continue to enter mandatory information. **Red Fields are Mandatory**

Disposition Site\*: RC05 DTID\*: FH20279035RR01 Status:   
Turn in Type\*: HW Receipt in Place\*: Yes  CDCR cert Req: Select One   
FSC\*: 6810 LIIN/NIIN\*: DSHEPAVAC Item Name: HEPA VACUUM SANDING, GRINDING DEE  
Profile DoDAAC\*: FH2027 Waste Profile Nr\*: MP-F01  Unit of Issue: EA  
Issued Qty\*: 3 SDS Nr\*:  Acquisition Unit Price\*: 0.00  
HCC: V1 DEMIL Code: A Supply Cond Cd\*: H  
Item Description 1:

...Shipping Description...

**DTID Information**

**Shipping Information**

Nr of Containers\*: 3  
 Container Desc:   
 UN/NA ID Nr: UN3077  
 Proper Shipping Name: UN3077, ENVIRONMENTALLY HAZARDOUS SUBSTANCES, SOLID, N.O.S., 9, III, (MERCURY)

Container Volume: 55  
 ASD\*: 28-Feb-2014  
 Container Type\*: DMI  
 Physical State:   
 Hazard Class: 9  
 Packing Group: III  
 DOT HM Ind: Select One  
 DOT RQ Ind: Select One  
 Storage Code: S01  
 Type Op/Proc. Gen:   
 Additional Description:   
 Density: 0.000

Stored in Cont Spec\*: Yes  
 Flash Point:   
 pH:   
 Receipt in Place Location:   
 Receipt in Place Building:   
 Contact Name:   
 Contact Nr:   
**Delivery Order Information**

...Delivery Order Information...

Disposition | Disposition | 1348 Online  
 New ETID  
 1348 Online

**DTID Information**

**Shipping Information**

**Delivery Order Information**

Contract\*: SP450015D0002  
 HIN UOM: EA  
 Requested HIN Qty\*: 3  
 Unit Weight:   
 HIN\*: TX01C4  
 HIN Description:   
 HIN Unit Cost: \$ 288.5  
 Total Weight/Volume\*: 1500  
 Material ID: V00010958  
 Total Cost: \$865.50  
 Weight/Volume Cd\*: P  
 Bill to DoDAAC\*: FH2027  
 MILS Fund Cd\*: 34  
 Pick Up DoDAAC\*: FH2027  
 Signal Code\*: B

8) When you finish entering all of your information, click the save icon in the upper right.

Disposition | Disposition | 1348 Online  
 New ETID  
 1348 Online

**DTID Information**

**Shipping Information**

**Delivery Order Information**

Contract\*: SP450015D0002  
 HIN UOM: EA  
 Requested HIN Qty\*: 3  
 Unit Weight:   
 HIN\*: TX01C4  
 HIN Description:   
 HIN Unit Cost: \$ 288.5  
 Total Weight/Volume\*: 1500  
 Material ID: V00010958  
 Total Cost: \$865.50  
 Weight/Volume Cd\*: P  
 Bill to DoDAAC\*: FH2027  
 MILS Fund Cd\*: 34  
 Pick Up DoDAAC\*: FH2027  
 Signal Code\*: B

A red arrow points to the save icon (a floppy disk) in the upper right corner of the form.

- 9) If you have any error messages, correct the information as directed. After your save is successful, you should get a banner message of “Created Successfully”. You should also have several data tabs (or child records) in the left margin.

- 10) To input container information, click on container information, and then the “+” sign.

Input the required container information and click “Save.”

Container information is now saved to DTID.

Container Nr	ASD	Container Weight/Vol	HIN Qty	Storage Location	Physical Storage Building/Bay
1	01-Aug-2019	122	1	Bay 1	

11) Waste codes will automatically prepopulate if they have been included on the HWPS.

State/Country Waste Cd	Description	Country	CONUS State	Restricted	Verified	Sequence
080111*	WASTE PAINT AND VARNISH	DEU			Y	1

**Note:** If this item is being turned in with an SDS, you will need to manually add the required waste codes. Select the appropriate child field on the left hand side (EPA or State/Country Waste codes). Follow the same steps for adding waste codes to HWPS to have them added to your 1348 Turn-in.

12) To attach any File Attachments, click on File Attachments tab and click on the “+” sign. Follow same procedures as uploading files to HWPS. Attach any applicable files relevant to the DTID (i.e. DEMIL F instructions, Required Certifications, ETC.)

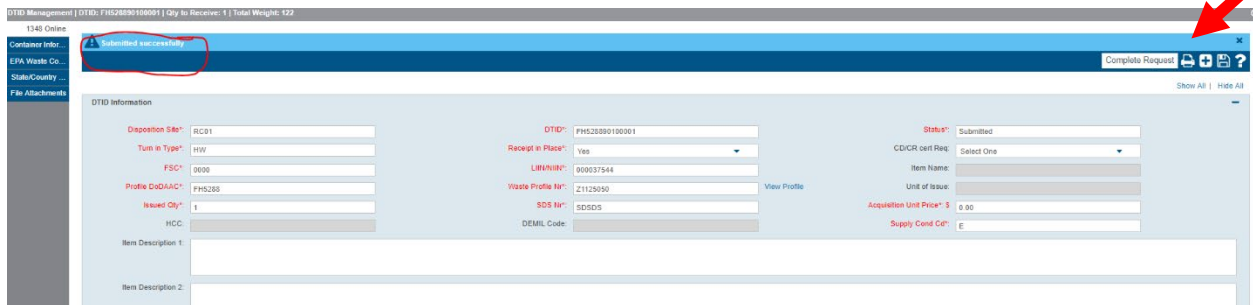
13) When DTID is complete, go to the 1348 online tab. Click Complete Request. Notice that the status says “In Process” at this point. If any error messages appear, you will need to fix any required fields or input any missing data.

14) When completed a banner message will appear stating it has been “Submitted Successfully”, and status will change to “Submitted.”



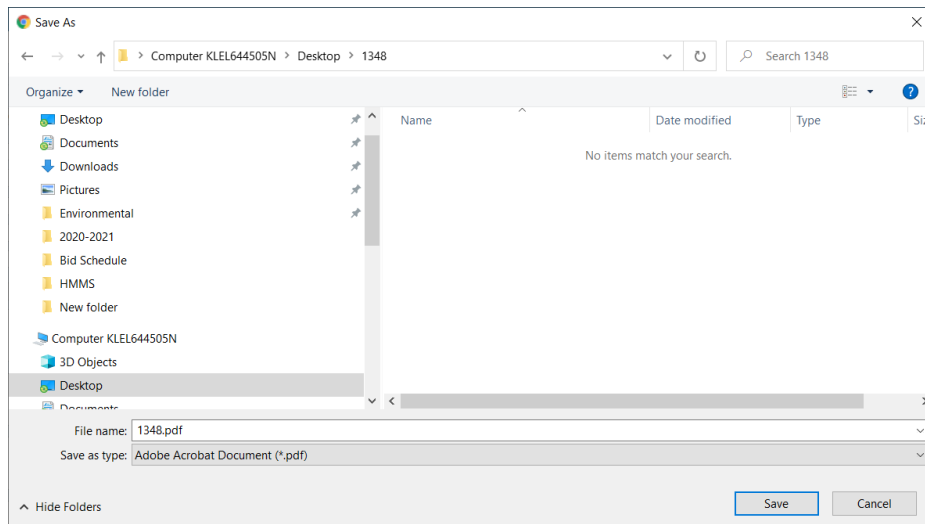
## Print DTID

1) From the 1348 online tab, click the print icon.

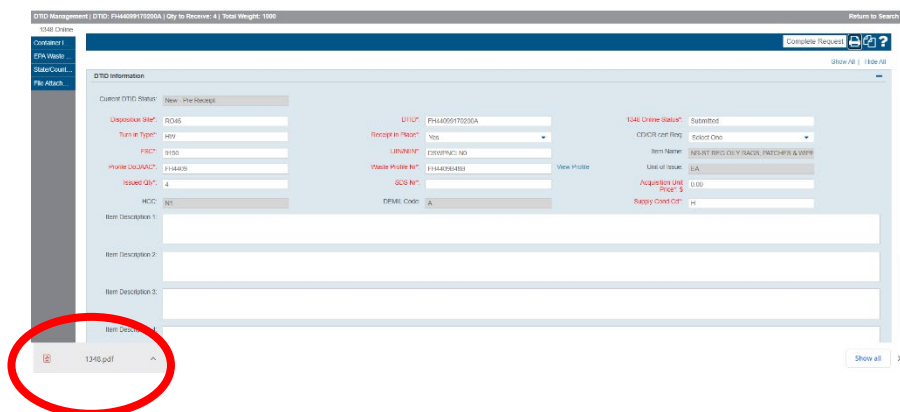


The screenshot shows the DTID Management interface. At the top, there's a header bar with "DTID Management | DTID: FH52889100001 | Qty to Receive: 1 | Total Weight: 122". Below this is a navigation bar with "1348 Online" selected. A red box highlights the "Submitted successfully" status. In the top right corner, there's a "Complete Request" button and a print icon, which is indicated by a red arrow. The main area displays DTID information, including fields for Disposition Site, Turn-in Type, FSC, Profile CoDAAC, Issued Qty, HCC, Receipt in Place, Waste Profile, SDS, and DEMIL Code. The status is "Submitted".

2) It will ask you to save your 1348 to your computer. Save it to your desired location.



3) Open the file when it is done saving/downloading. Depending on what browser you use, you can simply click on the downloaded file at the bottom of your screen.



4) The system will open a new tab with your 1348 in an Adobe file for you.

Google | HWD - Enterprise Busi... | HWD | 1348-1A.PDF | HWD | HWD | HWD | + | - | □ | ×

File | home5.dir.ad.dla.mil/stwa010/Desktop/1348/1348.pdf

Google | HMIRS NextGen Lo... | EBS | DLA Disposition Ser... | DISA Multi-Host Int... | HWD | Reading list

1348-1A.PDF | 1 / 1 | 100% | + | - | □ | ×

1

DD FORM 1348-1A, JUL 97 ISSUE RELEASE RECEIPT DOCUMENT SIN 0102 LF-114-5000  
47 PREVIOUS EDITIONS ARE OBSOLETE  
48 PREVIOUS EDITIONS ARE OBSOLETE  
49 PREVIOUS EDITIONS ARE OBSOLETE  
50 PREVIOUS EDITIONS ARE OBSOLETE  
51 PREVIOUS EDITIONS ARE OBSOLETE  
52 PREVIOUS EDITIONS ARE OBSOLETE  
53 PREVIOUS EDITIONS ARE OBSOLETE  
54 PREVIOUS EDITIONS ARE OBSOLETE  
55 PREVIOUS EDITIONS ARE OBSOLETE  
56 PREVIOUS EDITIONS ARE OBSOLETE  
57 PREVIOUS EDITIONS ARE OBSOLETE  
58 PREVIOUS EDITIONS ARE OBSOLETE  
59 PREVIOUS EDITIONS ARE OBSOLETE  
60 PREVIOUS EDITIONS ARE OBSOLETE  
61 PREVIOUS EDITIONS ARE OBSOLETE  
62 PREVIOUS EDITIONS ARE OBSOLETE  
63 PREVIOUS EDITIONS ARE OBSOLETE  
64 PREVIOUS EDITIONS ARE OBSOLETE  
65 PREVIOUS EDITIONS ARE OBSOLETE  
66 PREVIOUS EDITIONS ARE OBSOLETE  
67 PREVIOUS EDITIONS ARE OBSOLETE  
68 PREVIOUS EDITIONS ARE OBSOLETE  
69 PREVIOUS EDITIONS ARE OBSOLETE  
70 PREVIOUS EDITIONS ARE OBSOLETE  
71 PREVIOUS EDITIONS ARE OBSOLETE  
72 PREVIOUS EDITIONS ARE OBSOLETE  
73 PREVIOUS EDITIONS ARE OBSOLETE  
74 PREVIOUS EDITIONS ARE OBSOLETE  
75 PREVIOUS EDITIONS ARE OBSOLETE  
76 PREVIOUS EDITIONS ARE OBSOLETE  
77 PREVIOUS EDITIONS ARE OBSOLETE  
78 PREVIOUS EDITIONS ARE OBSOLETE  
79 PREVIOUS EDITIONS ARE OBSOLETE  
80 PREVIOUS EDITIONS ARE OBSOLETE  
81 PREVIOUS EDITIONS ARE OBSOLETE  
82 PREVIOUS EDITIONS ARE OBSOLETE  
83 PREVIOUS EDITIONS ARE OBSOLETE  
84 PREVIOUS EDITIONS ARE OBSOLETE  
85 PREVIOUS EDITIONS ARE OBSOLETE  
86 PREVIOUS EDITIONS ARE OBSOLETE  
87 PREVIOUS EDITIONS ARE OBSOLETE  
88 PREVIOUS EDITIONS ARE OBSOLETE  
89 PREVIOUS EDITIONS ARE OBSOLETE  
90 PREVIOUS EDITIONS ARE OBSOLETE  
91 PREVIOUS EDITIONS ARE OBSOLETE  
92 PREVIOUS EDITIONS ARE OBSOLETE  
93 PREVIOUS EDITIONS ARE OBSOLETE  
94 PREVIOUS EDITIONS ARE OBSOLETE  
95 PREVIOUS EDITIONS ARE OBSOLETE  
96 PREVIOUS EDITIONS ARE OBSOLETE  
97 PREVIOUS EDITIONS ARE OBSOLETE  
98 PREVIOUS EDITIONS ARE OBSOLETE  
99 PREVIOUS EDITIONS ARE OBSOLETE  
00 PREVIOUS EDITIONS ARE OBSOLETE

1. TOTAL PRICE 12. SHIP FROM 13. SHIP TO  
DOLLARS CTS F14409 SHR004

4. MARK FOR  
E3GN6283000, A, HW

5. DOC. 6. MFC 7. FREI RATE 8. TYPE CARGO 9. PS

10. QTY. RECD 11. UP 12. UNIT WEIGHT 13. UNTOE 14. UFC 15. S.

16. FREIGHT CLASSIFICATION NOMENCLATURE  
WASTE, SOLIDS CONTAIN FLAMMABLE LIQUID, N.O.S. (CONTAINS TURBINE FUEL  
AND SOLVENTS) (DANGER) (Hazardous Waste)

17. ITEM NOMENCLATURE  
HW 87 RES ONLY PAGES PATCHES & WIPES

18. YOUNG 19. NO CONT 20. TOTAL WEIGHT 21. TOTAL CUBE  
CM 4 1000 K

22. RECEIVED BY 23. DATE RECEIVED

PACKAGING EQUALS EXCEEDS DOT 49 CFR 170 - 188

Ship From: F14409

Ship To:

Contract No: SP43201500082 HN N21900 Ship Unit Cost: 0.44

Total Cost: 1.76 BR to DDAAC: F14409

Item Description 1: Item Description 2: Item Description 3: Item Description 4: EPA C6: State EPA C6: 150202

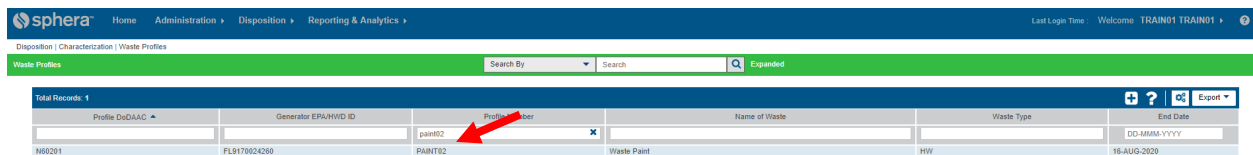
Drawn By: Accumulation Start Date: 03-JAN-2020 Waste Profile No: F144038488 Physical Storage Building: Receipt in Place Location: POC:

## How to Duplicate a HWPS

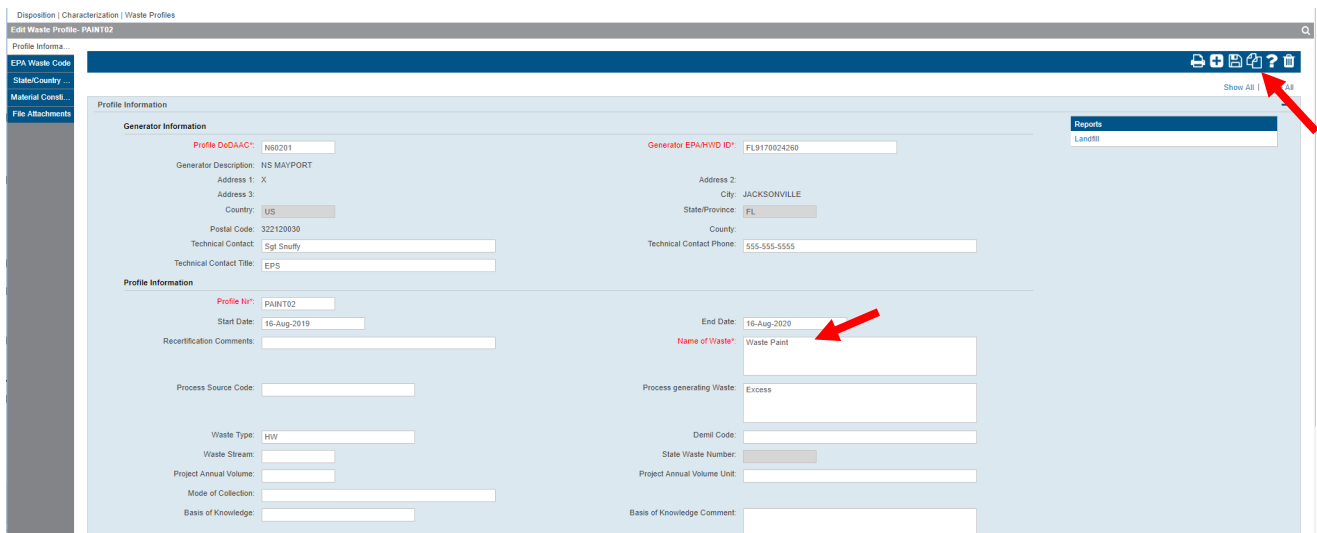
- 1) From the top menu, select Disposition, then under characterization, select “Waste Profiles”.”



- 2) Search for the profile you want to duplicate under Profile Number. Select the HWPS.  
Note: You can also click “View Profile” from the DTID)



- 3) When the HWPS opens up, copy the waste name, and then select the duplicate button in the upper right-hand corner.



- 4) Input the profile DODAAC, the EPA ID, the NEW Profile Number, paste the waste name, and hit save.

The screenshot shows a web form titled 'Profile Information'. It has a sidebar on the left with links: 'Profile Information', 'Generator Information', 'Waste Information', 'Material Control', and 'File Attachments'. The main form area is divided into two sections: 'Generator Information' and 'Profile Information'. The 'Generator Information' section includes fields for 'Profile DODAAC' (value: N5C201), 'Generator EPA/HWD ID' (value: FL9170024260), 'Name of Waste', and 'Waste Paint'. The 'Profile Information' section includes fields for 'Profile Nr' (value: PAINT03) and 'Start Date' (value: 16-Aug-2019). A red arrow points to a 'Save' button in the top right corner of the form.

- 5) HWPS is now duplicated with the new HWPS number.

The screenshot shows a more complete version of the 'Profile Information' form. It includes additional fields for 'Generator Information' such as 'Generator Description' (value: N5 M/V/PORT), 'Address 1' (value: X), 'Address 3', 'Country' (value: US), 'Postal Code' (value: 322120038), 'Technical Contact' (value: Sgt Snuffy), and 'Technical Contact Title' (value: EPS). It also includes fields for 'Profile Information' such as 'Profile Nr' (value: PAINT03), 'Start Date' (value: 16-Aug-2019), 'Recertification Comments', 'Process Source Code', 'Waste Type' (value: HW), 'Waste Stream', 'Project Annual Volume', 'Mode of Collection', and 'Basis of Knowledge'. The 'Waste Information' section includes fields for 'End Date' (value: 10-Aug-2020), 'Name of Waste' (value: Waste Paint), 'Process generating Waste' (value: Excess), 'Demil Code', 'State Waste Number', 'Project Annual Volume Unit', and 'Basis of Knowledge Comment'. A 'Reports' button is visible in the top right corner.

## How to Duplicate a 1348

- 1) From the Disposition Drop down, navigate to 1348 Online

Characterization	Disposition
<ul style="list-style-type: none"> <li>Stock Number Management</li> <li>Waste Streams</li> <li>State/Country Waste Codes</li> <li>Waste Profiles</li> <li>Waste Profile Expiration Date Management</li> </ul>	<ul style="list-style-type: none"> <li>1348 Online</li> <li>DHD Management</li> <li>Delivery Order Management</li> <li>Special Services</li> <li>Pick Up Manifest</li> <li>Collection Summary</li> <li>Interim Manifest</li> <li>Payment Authorizations</li> </ul>

- 2) Use the fields to type in any information that would help you find the DTID you want to duplicate. Below you can see we simply put in the DoDAAC and Julian Date. You can use any of the columns to filter through your DTIDs. Click on the DTID you want to Duplicate

Disposition | Disposition | 1348 Online

1348 Online

Search By

Search

Q

Expanded

Total Records: 1

+

?

⚙

Export

Profile DoDAAC	DTID	Waste Profile Nr	Pickup DoDAAC	1348 Online Status	Current DTID Status	Receipt Dt	Disposition Site	Turn In Type	FSC	NIIN/LIIN	Item Name	Cor
	W5829X0268					DD-MMYY-YYYY						
W5829X	W5829X02680001	W5892X-N2170	W5829X	In Process	Closed	24-SEP-2020	DLA DS KAISERSL...	HW	9140	DSFUELWST	CONTAMINATE...	SP452

- 3) Click on the 'Duplicate' Icon in the top right corner'

Disposition | Disposition | 1348 Online

DTID Management | DTID: W5829X02680001 | Qty to Receive: 12000 | Total Weight: 12000

Return to Search

1348 Online






Container Information

EPA Waste Codes

State/Country Waste Codes

File Attachments

Complete Request



Show All | Hide All

DTID Information

Current DTID Status: Closed

Disposition Site\*: RO64

DTID\*: W5829X02680001

1348 Online Status\*: In Process

Turn in Type\*: HW

Receipt in Place\*: Yes

CD/CR cert Req: Select One

- 4) Input New DTID number, Issued Qty, ASD, and Requested HIN Qty, and click on the Save button.

Disposition | Disposition | 1348 Online

1348 Online Duplicate 1348 Online Return to Search

1348 Online

DTID Information

New DTID\*: W5829X0268MG01

Issued Qty\*: 1

ASD\*: 16-Mar-2021

Requested HIN Qty\*: 1

Show All Hide All

- 5) New DTID is created successful. All information that was inputted under previous DTID has been duplicated with new DTID. Edit any information that is needed and click on Complete Request.

Disposition | Disposition | 1348 Online

DTID Management | DTID: W5829X0268MG01 | Qty to Receive: 1 | Total Weight: 12000 Return to Search

1348 Online

Complete Request

DTID Information

Current DTID Status: W5829X0268MG01

Disposition Site\*: RO64

Turn In Type\*: HW

FSC\*: 9140

Profile DoDAAC\*: W5829X

Issued Qty\*: 1

HCC: F2

Item Description 1: UN1993, FLAMMABLE LIQUIDS, N.O.S. EWC 13 07 03\*

DTID\*: W5829X0268MG01

Receipt in Place\*: Yes

LIIN/LIIN\*: DSFUELWST

Waste Profile Nr\*: W5892X-N2170

SDS Nr\*:

DEMIL Code: A

1348 Online Status\*: In Process

CD/CR cert Req: Select One

Item Name: CONTAMINATED JP FUEL, MOGAS, E

Unit of Issue: EA

Acquisition Unit Price\*: \$ 0.00

Supply Cond Cd\*: H

Show All Hide All

- 6) Here you can see the original DTID and the Duplicate DTID

Disposition | Disposition | 1348 Online

1348 Online Search By Search Expanded

Total Records: 2

Profile DoDAAC	DTID	Waste Profile Nr	Pickup DoDAAC	1348 Online Status	Current DTID Status	Receipt Dt	Disposition Site	Turn In Type	FSC	NIIN/LIIN	Item Name	Contract
	W5829X0268					DD-MMM-YYYY						
W5829X	W5829X02680001	W5892X-N2170	W5829X	In Process	Closed	24-SEP-2020	DLA DS KAISERSL...	HW	9140	DSFUELWST	CONTAMINATE...	SP452016
W5829X	W5829X0268MG01	W5892X-N2170	W5829X	Submitted	New - Pre Receipt		DLA DS KAISERSL...	HW	9140	DSFUELWST	CONTAMINATE...	SP452016

## **How to Access HMMS**

All generators will need to request an AMPS role in order to gain access to HMMS.

AMPS Link: <https://amps.dla.mil/>

HMMS Role to request through AMPS: EBS Prod External – EBS Portal HMMS-HWD User JD-00840

Once role is requested, the non-DLA portal for HW Generators Using HWD 1348 Online is <https://businessportal.dla.mil>